

THE SEAVIEW

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CIRCULAR

Ref: SEV/CIR/05/2018-015

28th May 2018

To All Residents

Dear Sir/Madam

Encroachment of Common Corridor, Exit Access and Lift Lobby and Placement of Items at Window ledge areas

We bring to your attention that during our inspection, we have noticed residents' leaving their belongings at the common areas, especially the corridor, exit access and lift lobby. Residents are leaving items on the window ledge for units that have kitchen windows facing into the common area/ground area.

Placing such items at the common areas especially along escape route and corridor may cause potential fire/safety hazards to your unit as well as other neighbours. This deters swift evacuation of residents in case of any emergencies. Items on ledge areas may fall and cause unwanted injury to passersby.

We hope that all residents can appreciate the importance of keeping the common areas free of obstruction. Maintaining cluttered free corridors will create a pleasing impression to your family and friends.

We seek your **immediate** cooperation and understanding to remove all encroachment items outside your units along the common corridor.

Thank you.

Yours faithfully,
SAVILLS PROPERTY MANAGEMENT PTE LTD
Managing Agent

Rejani (Ms)

Strata Residential Manager
For and on behalf of MCST 3322

